

The Football Association Safeguarding Children Best Practice Guidelines



Reference Form for Volunteers in Football

[TheFA.com/FootballSafe](https://www.thefa.com/FootballSafe)

Please complete this form clearly using BLOCK CAPITALS

Club or League Name:

Post Applied for:

Name of Individual:

has expressed an interest in being a volunteer and has given your name as a referee. This post involves direct access to children. As an organisation committed to the welfare and protection of children, we are obviously anxious to know whether you would have any reason at all to be concerned about the applicant being in contact with children.

Your name has been passed to us by the above named individual. We would be grateful if you could complete this reference. It would greatly assist the person conducting our assessment of this candidate's suitability if he/she is offered the position in question. We would appreciate you being extremely candid, open and honest in your evaluation of this person. Please could you also indicate in the relevant section whether or not you are happy to have your reference disclosed to the candidate, if they should ask for a copy later?

Would you consider the above named person to pose any risk to the welfare of children or young people?

Yes No (If answered 'yes', we will contact you in confidence)

How long have you known this person?

In what capacity?

Please comment on this person's suitability to work with children

How would you describe their personality?

Please rate this person on the following, ticking one box for each statement:

	Poor	Good	Excellent
Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to motivate others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustworthy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coaching	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Administration ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is there anything else you feel we should know about this person?

If you are not happy for the reference to be disclosed to the candidate, please briefly explain why not.

Print Name

Signed

Date

Position

Organisation

Adapted from 'Our Duty of Care' published by Child Care N.I. (1992)